

A bi-monthly meeting of East Garston Parish Council was held at the village hall on
Thursday 4th November 2021 at 7 p.m.

MINUTES

1. Present: - Sue Tulloch (ST) -Chair, Councillors: - Jonathan Rabbitts (JR), Deana Carpenter (DC) Vice Chair, Peter Smith (PS)
Clerk: Sonia Coyle (SC).
Apologies received: Chris Tonge (CT) and Annabelle Eyre (AE)
Meeting started at 7:05pm
2. Declarations of Interest: There were no declarations of interest.
3. Minutes of the Annual Meeting held on 16th September were read and signed as correct. Proposed DC seconded JR.
4. Representatives from Outside Bodies – District Cllr Hooker.
Cllr Hooker was not present, Clerk confirmed that Cllr Hooker's newsletter had been distributed on email prior to the meeting.
5. Sewage/River Flooding
Martyn Wright has written to the EA with another Environmental Information Request to try and ascertain what tests are carried out on the river, how often, and with what results.
6. Finance and Compliance:-

A. The Clerk presented the payments

Payments since last meeting

Name	Goods or Service	Amount	Approved
Scofell	Additional cut for fete	£120.00	ST/DC
E-Mango	Annual service charge	£460.80	ST/DC
S Coyle	Sept salary	£179.67	ST/DC
Scofell	Sept grass	£252.00	CT/DC
Unity Bank	Service Charge	£18.00	Direct Debit
Autela	Payroll process	£50.40	CT/DC
Scofell	Oct grass	£252.00	ST/DC
ICO	Data Protection Fee	£35.00	Direct Debit
Aasvogel	Skip Hire	£499.20	ST/DC
S Coyle	Oct Salary	£179.67	DC/CT

To be paid by next meeting

Name	Goods or Service	Amount
SLCC	Membership	£95.00
Caloo	Inspection	£474.00
HMRC	Tax Jul-Sept	£134.40
S Coyle	Nov & Dec salary	£359.34
S Tulloch	Bark chip for play area	£119.49
Communicorp	Mugs	£745.68

Received since last meeting
Precept £4,500 received 28th September

Signed



Date 6/11/22

- B. Clerk presented 4 price comparisons for laptops. ST proposed a maximum spend of £650 and PS seconded. Councillors also AGREED that the clerk should purchase Office 365 package at a cost of £59.99.
- C. Following a review of the standing orders the following changes were proposed by ST and unanimously agreed by all Councillors present.
 - Bi-monthly meetings to take place in the Village Hall
 - A meeting shall not exceed a period of 2 hours
 - Formal tender amount to be set at £10,000 (as per the auditor's suggestion)
- D. ST requested the Clerk purchase a Poppy wreath – total cost £21.98

7. Planning Status

- 21/02269/FUL Replacement storage barn at The Sheiling.

Letter received from WBC confirming that this planning application has been withdrawn – no further details. Councillors asked Clerk to request further information from WBC.

8. Jubilee Meadow

ST has ordered the bark chippings – total cost incl delivery charge £119.49
Clerk confirmed that the Caloo visit has been rescheduled for the 2nd December.

9. Village Maintenance & Millennium Field

R Gibbard has apologised for delay in repairing the bench by the phone box.

PS will monitor the dog bins in the village – to include how regularly they are emptied. PS will also inform the clerk if they need emptying, who in turn will contact WBC.

Following the recent collision between a vehicle and the BT pole on the Newbury Road (between Parsonage Farm & Maidencourt Farm) the clerk confirmed that a new pole was now in place.

The village cleanup had a good turnout, the PC will review the use & cost of hiring a skip at the next meeting.

10. Speedwatch

Councillors watched a ten minute video on how the SID portal works. Clerk has contacted Cheryl Evans at WBC regarding issues accessing the site. New site details have been sent and the Clerk will issue these to Councillors.

11. Chairman's Report - ST has issued the welcome pack to Councillors prior to the meeting and it was well received.

Final decision to be made as to when/how these will be issued to new residents.

ST to check with Caroline Bayley what progress has been made with the cricket nets.

Parish Clerk Report; - Clerk reported as follows

- ST went over the possibilities being considered for the Queen's Platinum Jubilee celebrations at the recently held EGA meeting.
- Clerk presented sample mug to Councillors to be considered for purchasing for children in the village. ST proposed the clerk place an order before year end (due to the price increase in the new year) total cost £745.68

Meeting ended – 8.53p.m. Next meeting – Thursday 6th January 2022 at 7.00pm.

Signed



Date

6/1/22